

**Authorized Designee (s)**

Patient Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ MR# \_\_\_\_\_

I hereby authorize one or all of the designated parties below to request and receive the release of any protected health information regarding my treatment, payment or administrative operations related to treatment and payment. I understand that the identity of the designated parties must be verified before the release of any information.

| Authorized Designees | Relationship | Telephone # | Able to leave message on Voicemail | Release Medical Information<br><small>(treatment and/or operative information)</small> | Appointment Information | Billing Information |
|----------------------|--------------|-------------|------------------------------------|--|-------------------------|---------------------|
|                      |              |             | Y / N                              | Y / N  | Y / N                   | Y / N               |
|                      |              |             | Y / N                              | Y / N  | Y / N                   | Y / N               |
|                      |              |             | Y / N                              | Y / N  | Y / N                   | Y / N               |
|                      |              |             | Y / N                              | Y / N  | Y / N                   | Y / N               |
|                      |              |             | Y / N                              | Y / N  | Y / N                   | Y / N               |

**Privacy/Appointment Reminders**

To be able to communicate your scheduled upcoming treatments, any relevant co-payment information, or any important medical information or finding(s), it is important to be able to have your best contact number, and authorization to contact you to leave a message on your voicemail at a specified phone number and/or to notify you of any important information as needed.

Patient Signature \_\_\_\_\_

Date \_\_\_\_\_